



5 Gallon Medical Professorial Sharps Retrieval Program

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Your Sharps Assure kit contains the following components.

- 5 Gallon medical waste container, plastic satchel, and absorbent pads.
- Protective brown box
- USPS-approved white shipping carton
- Water-resistant tape for closure
- Customer Manifest Tracking Document

Important: If any of these items is missing from your kit please contact our customer service hotline at 855-974-2777 (855-9-SHARPS) or via email at sharps@SharpsAssure.com for replacement parts.

INSTRUCTIONS FOR USE

Remove the Sharps Assure medical waste container from packaging. Set aside all other components and keep in a safe place, to be used when mailing back your medical waste container.

Place the Sharps Assure medical waste container in a safe and secure place, near where it will be used but away from children and pets.

Place non-sharps items and sharps containers into plastic-lined 5 gallon waste container.

DO NOT PLACE LOOSE SHARPS IN THE CONTAINER

Place the container into the approved plastic satchel and close it with the twist-tie provided.

Put the bag-enclosed container into the specially-designed protective brown box.

Insert the brown box into the USPS-approved white shipping carton.

Carefully seal carton flap with the water-resistant tape provided.

Remove the Customer Manifest Tracking Document from the plastic pouch that is affixed to the outside of the white shipping carton. Complete the form, and insert into the plastic pouch. Maintain the yellow copy for your records. **IMPORTANT:** The Post Office will not accept your carton without the Manifest Tracking Document.

You will receive documentation verifying the destruction of your medical waste within 2-3 weeks.

PRECAUTIONS

- Always keep the Sharps Assure medical sharps container in a safe and secure place away from children and pets.
- Never replace caps on syringes; instead, discard needles into sharps container immediately after use.
- **DO NOT PLACE LOOSE SHARPS IN THE CONTAINER**
- Never put any of the following into the sharps container:
 - Medication/pharmaceutical waste
 - Canisters, inhalers or aerosols
 - Batteries or any device containing mercury or lead
- Do not overfill the container. Lid must snap securely on to the container.
- Never force or compress items to fit into the container.
- Never use any other components for disposal, storage, packaging, or shipping as a substitute for the components contained in this kit.
- Always complete the Manifest Tracking Document and insert into the pouch that is affixed to the outside of the white shipping carton.